

COUNTY OF VENTURA  
County Clerk and Recorder  
Hall of Administration, Lower Plaza  
800 South Victoria Avenue, Ventura, California 93009-1210  
(805) 654-2263

**HOW TO OBTAIN A CALIFORNIA MARRIAGE LICENSE**  
(Family Code section 350 et seq.)

**APPLICANTS 18 YEARS AND OVER**

1. BOTH applicants must be present.
2. DOCUMENTATION, such as a valid driver's license with photo, is required to verify name, age, and identity, and final divorce papers to verify the date of divorce and bride's current name.
3. FEE is \$66 cash or check (if check, check must be drawn on a California bank and proof of California residence is required).
4. There is no waiting period. The license may be used upon issuance. The license is valid for 90 days.
5. The ceremony may take place anywhere in the State of California. After the ceremony, the license/certificate is returned to the Ventura County Recorder. After recording, copies may be obtained from the County Recorder's Office upon request either in person or by mail. The fee for a certified copy is \$12.
6. County Clerk office hours are 8:00 a.m. to 5:00 p.m., Monday through Friday.

Marriage licenses can also be obtained from the City Clerks' Offices in Port Hueneme, Fillmore, and Thousand Oaks for their residents only. City office hours vary.

**APPLICANTS UNDER 18 YEARS OF AGE**

1. In addition to the identification, consent of one parent or legal guardian and a court order are required.
2. To obtain a court order, contact one of the following Youth Service Centers.

YOUTH SERVICES  
3855 Alamo Street #F  
Simi Valley, CA 93063

Direct dial from Moorpark/Simi Valley/  
Thousand Oaks, 582-8005/582-7549

YOUTH SERVICES  
384 N. Hillmont Avenue  
Ventura, CA 93003

Direct dial from Ventura/Saticoy/Ojai, 652-5711  
Toll free from Fillmore/Piru/Santa Paula, 1 (800) 660-5474 (Wait for  
recorded message, then dial 1-652-5711)

YOUTH SERVICES  
400 South "B" Street  
Oxnard, CA 93030

Direct dial from Camarillo/Oxnard/El Rio/Pt. Mugu/  
Port Hueneme, 240-9444

3. Consent forms can be obtained from the County Clerk's Office. The consent form must be signed in the presence of a Deputy County Clerk or a Notary Public by one parent or legal guardian. The person consenting must present proof of identity. If the legal guardian is signing the consent, bring the certified Letters of Guardianship.

HOW TO OBTAIN A LICENSE AND CERTIFICATE OF CONFIDENTIAL MARRIAGE  
(Family Code section 500 et seq.)

APPLICANTS 18 YEARS AND OVER

1. An unmarried man and woman, not minors, who have been living together as husband and wife, may obtain a License and Certificate of Confidential Marriage. After the marriage ceremony, the certificate is filed with the County Clerk's Office as a confidential document. The certificate is NOT recorded. This type of marriage license is CONFIDENTIAL and special additional requirements must be met in order to obtain a copy - please see item 5 below.
2. Methods of obtaining the confidential license:
  - A. License obtained by the parties from the County Clerk's Office.
    - 1) Both parties appear in person in the County Clerk's Office, Hall of Administration, Lower Plaza, 800 South Victoria Avenue, Ventura. Documentation, such as a driver's license with photo, is required to verify name, age, and identity, and final divorce papers to verify date of divorce and bride's current name.
    - 2) The parties take an oath as to their qualifications and sign the license.
  - B. License obtained by the parties from a notary public.
    - 1) Both parties appear before an authorized notary public who has previously obtained the license from the County Clerk. The names and addresses of such notaries public are available at the County Clerk's Office. Documentation, such as a driver's license with photo, is required to verify name, age, and identity, and final divorce papers to verify date of divorce and bride's current name.
    - 2) The parties take an oath as to their qualifications and sign the license.
  - C. License obtained by the person performing the ceremony.

If, for any reason, either or both of the parties to be married are physically unable to appear personally to obtain the license, the person performing the ceremony may obtain the license from the County Clerk's Office by presenting an affidavit signed by that person and the parties to be married explaining the reason for the inability to appear.
3. The fee is \$74 cash or check (If check, check must be drawn on a California bank and proof of California residence is required).
4. There is no waiting period. The license may be used upon issuance and is valid for 90 days. Confidential licenses may only be used in the same county in which they are issued. The person performing the ceremony returns the license/certificate to the County Clerk for filing.
5. Copies of the certificate may be obtained either by the parties appearing in person in the Office of the County Clerk, submitting acceptable identification, and signing a request therefor, OR by mailed request, providing either party appears in the county of residence before a notary public or deputy county clerk to obtain a Certificate of Identity to send along with the request. The fee for a certified copy is \$12.
6. Upon request from the public, the County Clerk's Office may confirm the existence of the marriage. No other information on the license may be provided to the public.
7. County Clerk office hours are 8:00 a.m. to 5:00 p.m., Monday through Friday.
8. The marriage ceremony MUST be performed in Ventura County for all confidential licenses issued in Ventura County.

## WEDDING CEREMONY

Saturday morning wedding ceremony performed by a judge or the Commissioner of Civil Marriages: Government Center, Hall of Justice, Main Lobby, 800 South Victoria Avenue, Ventura, 9:00 a.m.

1. NO APPOINTMENT IS NECESSARY.
2. Arrive prior to 9:00 a.m., Saturday morning. Sign in with the security guard. Weddings are performed on a first-come, first-served basis.
3. Bring the marriage license.
4. Bring a witness. (For confidential marriage license weddings, a witness is not required.)
5. Guests may attend the wedding ceremony.
6. The fee is \$30 in cash.

## SPECIAL ARRANGEMENT CEREMONY

1. Call the municipal court judges' secretary at (805) 654-2960 to make special arrangements (day/time/place/cost) for a judge or the Commissioner of Civil Marriages to perform a wedding ceremony on a Saturday, Sunday, or holiday at a time or place other than Saturday morning in the Hall of Justice, or
2. Contact a wedding chapel (refer to the telephone book yellow pages) or a minister, priest, or rabbi.

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    - 2) The parties take an oath as to their qualifications and sign the license.
  - B. License obtained by the parties from a notary public.
    - 1) Both parties appear before an authorized notary public who has previously obtained the license from the County Clerk. The names and addresses of such notaries public are available at the County Clerk's Office. Documentation, such as a driver's license with photo, is required to verify name, age, and identity, and final divorce papers to verify date of divorce and bride's current name.
    - 2) The parties take an oath as to their qualifications and sign the license.
  - C. License obtained by the person performing the ceremony.

If, for any reason, either or both of the parties to be married are physically unable to appear personally to obtain the license, the person performing the ceremony may obtain the license from the County Clerk's Office by presenting an affidavit signed by that person and the parties to be married explaining the reason for the inability to appear.
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8. The marriage ceremony MUST be performed in Ventura County for all confidential licenses issued in Ventura County.

# LICENSE AND CERTIFICATE OF MARRIAGE

MUST BE LEGIBLE - MAKE NO ERASURES, WHITEOUTS, OR OTHER ALTERATIONS

STATE FILE NUMBER \_\_\_\_\_ LOCAL REGISTRATION NUMBER \_\_\_\_\_

1A. NAME OF GROOM—FIRST (GIVEN) \_\_\_\_\_ 1B. MIDDLE \_\_\_\_\_ 1C. LAST (FAMILY) \_\_\_\_\_

2. DATE OF BIRTH—MONTH, DAY, YEAR \_\_\_\_\_

3A. RESIDENCE—STREET AND NUMBER \_\_\_\_\_ 3B. CITY \_\_\_\_\_ 3C. ZIP CODE | 3D. COUNTY—OUTSIDE CALIFORNIA, ENTER STATE \_\_\_\_\_

4. STATE OF BIRTH \_\_\_\_\_

5. MAILING ADDRESS—IF DIFFERENT \_\_\_\_\_ 6. NUMBER OF PREVIOUS MARRIAGES \_\_\_\_\_ 7A. LAST MARRIAGE ENDED BY:  DEATH  DISSOLUTION  ANNULMENT \_\_\_\_\_ 7B. DATE—MONTH, DAY, YEAR \_\_\_\_\_

8. EDUCATION—YEARS COMPLETED \_\_\_\_\_

9A. USUAL OCCUPATION \_\_\_\_\_ 9B. USUAL KIND OF BUSINESS OR INDUSTRY \_\_\_\_\_

10A. FULL NAME OF FATHER \_\_\_\_\_ 10B. STATE OF BIRTH \_\_\_\_\_ 11A. FULL MAIDEN NAME OF MOTHER \_\_\_\_\_ 11B. STATE OF BIRTH \_\_\_\_\_

12A. NAME OF BRIDE—FIRST (GIVEN) \_\_\_\_\_ 12B. MIDDLE \_\_\_\_\_ 12C. CURRENT LAST (FAMILY) \_\_\_\_\_ 12D. MAIDEN LAST (BIRTH) (IF DIFFERENT THAN 12C) \_\_\_\_\_

13. DATE OF BIRTH—MONTH, DAY, YEAR \_\_\_\_\_

14A. RESIDENCE—STREET AND NUMBER \_\_\_\_\_ 14B. CITY \_\_\_\_\_ 14C. ZIP CODE | 14D. COUNTY—OUTSIDE CALIFORNIA, ENTER STATE \_\_\_\_\_

15. STATE OF BIRTH \_\_\_\_\_

15A. MAILING ADDRESS—IF DIFFERENT \_\_\_\_\_ 17. NUMBER OF PREVIOUS MARRIAGES \_\_\_\_\_ 18A. LAST MARRIAGE ENDED BY:  DEATH  DISSOLUTION  ANNULMENT \_\_\_\_\_ 18B. DATE—MONTH, DAY, YEAR \_\_\_\_\_

19A. USUAL OCCUPATION \_\_\_\_\_ 19B. USUAL KIND OF BUSINESS OR INDUSTRY \_\_\_\_\_

20. EDUCATION—YEARS COMPLETED \_\_\_\_\_

21A. FULL NAME OF FATHER \_\_\_\_\_ 21B. STATE OF BIRTH \_\_\_\_\_ 22A. FULL MAIDEN NAME OF MOTHER \_\_\_\_\_ 22B. STATE OF BIRTH \_\_\_\_\_

BRIDE PERSONAL DATA

23. SIGNATURE OF GROOM \_\_\_\_\_

24. SIGNATURE OF BRIDE \_\_\_\_\_

WE, THE UNDERSIGNED, AN UNMARRIED MAN AND UNMARRIED WOMAN, STATE THAT THE FOREGOING INFORMATION IS CORRECT AND TRUE TO THE BEST OF OUR KNOWLEDGE AND BELIEF, THAT NO LEGAL OBJECTION TO THE MARRIAGE NOR TO THE ISSUANCE OF A LICENSE IS KNOWN TO US, AND HEREBY APPLY FOR A LICENSE AND A CERTIFICATE OF MARRIAGE.

AFFIDAVIT

25. SIGNATURE OF GROOM \_\_\_\_\_

26. SIGNATURE OF BRIDE \_\_\_\_\_

27A. ISSUE DATE \_\_\_\_\_ 27B. LICENSE EXPIRES AFTER \_\_\_\_\_ 27C. LICENSE NUMBER \_\_\_\_\_

28. COUNTY OF ISSUE \_\_\_\_\_

28A. SIGNATURE OF COUNTY CLERK \_\_\_\_\_ 28B. SIGNATURE OF DEPUTY CLERK (IF APPLICABLE) \_\_\_\_\_

28C. CITY, STATE AND ZIP CODE \_\_\_\_\_ 28D. CITY, STATE AND ZIP CODE \_\_\_\_\_

28E. CITY, STATE AND ZIP CODE \_\_\_\_\_ 28F. CITY, STATE AND ZIP CODE \_\_\_\_\_

LICENSE TO MARRY

29A. AUTHORIZATION AND LICENSE IS HEREBY GIVEN TO ANY PERSON DULY AUTHORIZED BY THE LAWS OF THE STATE OF CALIFORNIA TO PERFORM A MARRIAGE CEREMONY WITHIN THE STATE OF CALIFORNIA TO SOLENNIZE THE MARRIAGE OF THE ABOVE NAMED PERSONS, PROVIDED CONSENTS FOR THE ISSUANCE OF THIS LICENSE ARE ON FILE.

29B. SIGNATURE OF GROOM \_\_\_\_\_ 29C. SIGNATURE OF BRIDE \_\_\_\_\_

29D. COUNTY OF ISSUE \_\_\_\_\_

29E. SIGNATURE OF COUNTY CLERK \_\_\_\_\_ 29F. SIGNATURE OF DEPUTY CLERK (IF APPLICABLE) \_\_\_\_\_

29G. CITY, STATE AND ZIP CODE \_\_\_\_\_ 29H. CITY, STATE AND ZIP CODE \_\_\_\_\_

29I. CITY, STATE AND ZIP CODE \_\_\_\_\_ 29J. CITY, STATE AND ZIP CODE \_\_\_\_\_

WITNESSES) (ONE REQUIRED)

27A. SIGNATURE OF WITNESS \_\_\_\_\_ 27B. ADDRESS—STREET AND NUMBER \_\_\_\_\_

27C. CITY, STATE AND ZIP CODE \_\_\_\_\_ 27D. CITY, STATE AND ZIP CODE \_\_\_\_\_

27E. CITY, STATE AND ZIP CODE \_\_\_\_\_ 27F. CITY, STATE AND ZIP CODE \_\_\_\_\_

CERTIFICATION OF PERSON SOLENNIZING MARRIAGE

28. I HEREBY CERTIFY THAT THE ABOVE-NAMED BRIDE AND GROOM WERE JOINED BY ME IN MARRIAGE IN ACCORDANCE WITH THE LAWS OF THE STATE OF CALIFORNIA.

ON \_\_\_\_\_ MONTH \_\_\_\_\_ DAY \_\_\_\_\_ 19 \_\_\_\_\_ YEAR \_\_\_\_\_

AT \_\_\_\_\_ CITY OR TOWN \_\_\_\_\_ COUNTY \_\_\_\_\_ CALIFORNIA

29A. SIGNATURE OF LOCAL REGISTRAR \_\_\_\_\_ 29B. SIGNATURE OF DEPUTY (IF APPLICABLE) \_\_\_\_\_

29C. DATE ACCEPTED FOR REGISTRATION \_\_\_\_\_

LOCAL REGISTRAR OF MARRIAGES (COUNTY RECORDS)

STATE OF CALIFORNIA, DEPARTMENT OF HEALTH SERVICES, OFFICE OF STATE REGISTRAR

BY \_\_\_\_\_ DEPUTY

**APPLICATION FOR LICENSE TO MARRY**  
 LICENSE IS VALID FOR 90 DAYS - IN STATE OF CALIFORNIA ONLY

**BRIDE**

1. Are you currently married? / / No / / Yes Phone: \_\_\_\_\_
2. What name appears on your birth certificate? \_\_\_\_\_
3. Do you use another name, or are known by another name, or have you changed your name?  
 / / No / / Yes If yes, check method and give name:  
 / / Adoption Decree / / Change of name decree in Superior Court / / Previous Marriage  
 / / U.S. Naturalized Citizen / / Use another name (such as stepfather's name, religious name, etc.)
- Changed name, or name now using: \_\_\_\_\_
- Person performing ceremony: / / Priest / / Minister / / Rabbi / / Judge / / Other: \_\_\_\_\_

**BRIDE**

12A. NAME OF BRIDE - FIRST (GIVEN)	12B. MIDDLE	12C. CURRENT LAST (FAMILY)	12D. MAIDEN LAST (FAMILY) (IF DIFFERENT THAN 12C.)	13. DATE OF BIRTH (MONTH, DAY, YEAR)
14A. RESIDENCE - STREET AND NUMBER		14B. CITY	14C. ZIP CODE	14D. COUNTY (OUTSIDE CALIFORNIA, ENTER STATE)
15. STATE OF BIRTH		16. MAILING ADDRESS - IF DIFFERENT	17. NUMBER OF PREVIOUS MARRIAGES	18A. LAST MARRIAGE ENDED BY: <input type="checkbox"/> DEATH <input type="checkbox"/> DISSOLUTION <input type="checkbox"/> ANNULMENT
18B. DATE - MONTH, DAY, YEAR		19A. USUAL OCCUPATION	19B. USUAL KIND OF BUSINESS OR INDUSTRY	20. EDUCATION - YEARS COMPLETED
21A. FULL NAME OF FATHER (First, Middle, Last)	21B. STATE OF BIRTH	22A. FULL MAIDEN NAME OF MOTHER (First, Middle, Last)	22B. STATE OF BIRTH	

OR CLERK'S USE:

1. (Type) \_\_\_\_\_ (#) \_\_\_\_\_ (Exp.) \_\_\_\_\_ (B.D.) \_\_\_\_\_

Termination of Marital Status Ending Date: / / No Document / / Document / / Other: \_\_\_\_\_ (10/98)

**WEDDING** **APPLICATION FOR LICENSE TO MARRY** **GROOM**  
 LICENSE IS VALID FOR 90 DAYS - IN STATE OF CALIFORNIA ONLY

1. Are you currently married? / / No / / Yes Phone: \_\_\_\_\_
2. What name appears on your birth certificate? \_\_\_\_\_
3. Do you use another name, or are known by another name, or have you changed your name?  
 / / No / / Yes If yes, check method and give name:  
 / / Adoption Decree / / Change of name decree in Superior Court  
 / / U.S. Naturalized Citizen / / Use another name (such as stepfather's name, religious name, etc.)
- Changed name, or name now using: \_\_\_\_\_
- Person performing ceremony: / / Priest / / Minister / / Rabbi / / Judge / / Other: \_\_\_\_\_

**GROOM**

1A. NAME OF GROOM - FIRST (GIVEN)	1B. MIDDLE	1C. LAST (FAMILY)	2. DATE OF BIRTH (MONTH, DAY, YEAR)
3A. RESIDENCE - STREET AND NUMBER		3B. CITY	3C. ZIP CODE
3D. COUNTY (OUTSIDE CALIFORNIA, ENTER STATE)		4. STATE OF BIRTH	
5. MAILING ADDRESS - IF DIFFERENT		6. NUMBER OF PREVIOUS MARRIAGES	7A. LAST MARRIAGE ENDED BY: <input type="checkbox"/> DEATH <input type="checkbox"/> DISSOLUTION <input type="checkbox"/> ANNULMENT
7B. DATE - MONTH, DAY, YEAR		8A. USUAL OCCUPATION	8B. USUAL KIND OF BUSINESS OR INDUSTRY
9. EDUCATION - YEARS COMPLETED		10A. FULL NAME OF FATHER (First, Middle, Last)	10B. STATE OF BIRTH
11A. FULL MAIDEN NAME OF MOTHER (First, Middle, Last)		11B. STATE OF BIRTH	

OR CLERK'S USE:

D. (Type) \_\_\_\_\_ (#) \_\_\_\_\_ (Exp.) \_\_\_\_\_ (B.D.) \_\_\_\_\_

Termination of Marital Status Ending Date: / / No Document / / Document / / Other: \_\_\_\_\_ (10/98)