

Dear Parent or Guardian:

Please read the attached classroom guidelines and discuss them with your child and then sign the bottom of this form. They are due back tomorrow. Your child will begin earning points toward their grade as soon as the signed form is returned. Please have your child keep a copy of the guidelines in their notebook.

Should you have any questions or concerns with the policies expressed in the Class Guidelines, please do not hesitate to call me at school (805) 497-6711 ext. 2201 or at [mscirone@conejo.k12.ca.us](mailto:mscirone@conejo.k12.ca.us).

Ms. Maria L. Scirone, M.A.  
Instructor

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Dear Ms. Scirone:

I have read and discussed the Class Guidelines with my child and we agree to your class requirements.

Period \_\_\_\_\_

Student name (print) \_\_\_\_\_

Student signature \_\_\_\_\_ Date \_\_\_\_\_

Parent name (print) \_\_\_\_\_

Parent signature \_\_\_\_\_ Date \_\_\_\_\_

Westlake High School  
Home Economics: Ms. Scirone  
Fall 2006

### Foods Course Requirements:

The objective the Foods course is to understand safety and sanitation procedures in food preparation. Emphasis will be placed on simple to complex food preparation projects. This course will culminate with a luncheon assignment.

#### I. Course Outline:

- A) Sanitation
- B) Safety
- C) Nutrition
- D) Food Preparation
- E) Meal Planning

#### II. Recipe Notebook:

Students must keep a complete file of each recipe prepared in class for the entire semester.

- Recipe Notebook 100 points
- Grain Research Poster 40 points
- Nutrition Pamphlet 60 points
- Major Foods Project 300 points

#### III. Grading:

All grading is calculated by points. Student points are totaled and divided by total points possible to acquire the percentage.

- 90 - 100 = A
- 80 - 89 = B
- 70 - 79 = C
- 60 - 69 = D
- 59 or Below = Fail

Grades:

Will be based on the following

- 1) Tests and quizzes
- 2) Assignments
- 3) Lab work or projects
- 4) Daily participation in class
- 5) Extra Credit

Participation:

- 1) Sharing job responsibilities and alternating jobs in the labs.
- 2) Incomplete lab forms will decrease your group grade.
- 3) Cooking and clean-up
- 4) Anticipate what needs to be done and take responsibility to complete task, as an individual and group.
- 5) Your kitchen group is not dismissed by the bell. After completion of clean up, call the teacher to your kitchen for an inspection. Upon approval, all group members will be seated and dismissed at the bell. You may not leave class until the teacher has inspected and approved your clean up. Group members who leave without approval will forfeit points for that day's lab work.

**Fees must be paid no later than: Friday, September 15<sup>th</sup>, 2006**

Make-up Work:

It is your responsibility to make up tests and all other class assignments within one week of your absence. Absolutely no late make up work will be graded after one week of absence. An "excused absence" does not mean excused from making up class work. Lab work is made up at home. Make up lab work requires parent's signature and comments on lab outcome. A lab make up can never earn more than a B grade. Make up tests are only given outside of class time. Arrange a suitable time to meet with the teacher. This is your responsibility.

Class Guidelines / Classroom Behavior  
Ms. Scirone Fall 2006  
Human Development / Foods

Class Rules:

- A) Students must be in their seats when the tardy bell rings. If not in their seats they will be marked tardy. Three tardies will result in a detention assignment. Continual tardiness will result in an automatic "U" mark in conduct.
- B) Follow all school rules.
- C) Follow classroom and safety rules.
- D) Be in your seats with material needed for class when the bell rings.
- E) Students need teacher permission to enter the pantry area.

Consequences:

- A) Verbal Warning
- B) Students Teacher Conference
- C) Contact Parents
- D) Behavior Contract
- E) Long Referral to Vice Principal

Lab Fee:

A lab fee of \$35.00 will cover the cost of purchasing goods for this class. Please make checks payable to Westlake High School in the amount of \$35.00. Lab fees are due by: Friday, September 15th.

Dear Parent or Guardian:

Your child is enrolled in a Foods class, an elective course. We are requesting a lab fee to cover the cost of purchasing goods for this class. The lab fee of \$35.00 is due Friday, September 15<sup>th</sup>. Please make checks payable to Westlake High School in the amount of \$35.00.

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Ms. Maria L. Scirone, M.A.  
Instructor



# Conejo Valley Unified School District

1400 E. Janss Road, Thousand Oaks, California 91362-2198  
(805) 497-9511

2004 No Child Left Behind - Blue Ribbon School

Robert Fraise, Ph.D.  
Superintendent of Schools

Westlake High School  
100 N. Lakeview Canyon Road  
Westlake Village, CA 91362-3895  
(805) 497-6711  
FAX (805) 497-2606  
[www.conejo.k12.ca.us/westlake](http://www.conejo.k12.ca.us/westlake)

Ronald A. Lipari  
Principal

Fall 2006

Dear Parents:

My name is Maria Scirone and I will be your child's Family and Consumer Science teacher this year. Because I will be spending an hour each day with your child, I'd like to take this opportunity to tell you a few things about myself, both personally and professionally.

I have been a teacher for 11 years, having spent the past 6 years at Westlake High. I received my B.A. and Teaching Credentials at California State University, Northridge and earned my Master's degree in Education. I am married, and my husband, Dr. Charles Kahan is an Orthodontist.

Teaching is more than just a job. It is a commitment I take very seriously. My goal and my mission as a teacher is: To empower and inspire your child through encouragement and motivation. My goal is to create a safe and fair learning environment through patience and respect.

My teaching philosophy is this: I don't simply teach Family and Consumer Science, I teach students. I teach your child. Your child deserves my full respect and understanding; in all interactions I will strive to provide this. In return, I expect full cooperation and respect from my students.

I look forward to an exciting and productive year. You will be hearing from me frequently, because you are the most important person in your child's life, and your involvement and support mean a great deal to us all. Please make a note of my number at school, (805) 497-6711 ext 2201 email [mcsirone@conejo.k12.ca.us](mailto:mscirone@conejo.k12.ca.us).

Sincerely,

Maria L. Scirone, M.A.  
Family and Consumer Science Instructor  
Westlake High School

HIGH EXPECTATIONS → HIGH ACHIEVEMENT