

# Conejo Valley Unified School District

1400 East Janss Road, Thousand Oaks, California 91362-2198

Telephone (805) 497-9511 Ext. 201 • Fax (805) 371-9170

## BOARD OF EDUCATION

Betsy Connolly, D.V.M., President

Timothy G. Stephens, Ed.D., Vice President

Pat Phelps, Clerk

Peggy Buckles, Member

Mike Dunn, Member

## SUPERINTENDENT

Jeffrey L. Baarstad, Ph.D.

January 16, 2012

Dear Parents of Out-of-District Students:

### **RE: Information for Out-of-District Students Wishing to Enroll in CVUSD**

It has come to our attention that at least one neighboring school district has adopted a policy to no longer issue "release permits" for their resident students to attend Conejo Valley Unified School District schools. I wanted to provide some written information to parents to clarify the position of CVUSD on this issue.

#### Out-of-District Students Already Attending CVUSD Schools in 2011-12:

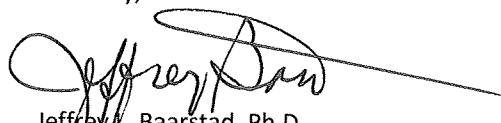
Students who have been issued a release permit from their resident school district in the past, and were approved by CVUSD and enrolled in CVUSD schools in 2011-12 do not require any additional permits from the resident school district or CVUSD to remain enrolled in 2012-13. Effective January 1, 2011, AB 2444, incorporated into Education Code 46600, eliminated the requirement for an annual written release from the resident school district, and approval from the receiving school district to remain enrolled in the receiving school district. Once released and approved, a student may remain for up to five years in the receiving school district, or until they leave the school. A student approved to attend a K-5 elementary school does not need additional approvals until they wish to enter a 6-8 middle school. A student approved for middle school does not need additional approvals until they wish to enter a 9-12 high school. Similarly, once approved, a high school student does not need additional approvals through graduation. A Memorandum of Understanding, signed by all school districts in **Ventura County**, and effective in 2011-12 mirrors these provisions. Put simply, if you are already attending a CVUSD school on an interdistrict attendance permit, you are welcome to remain in 2012-13 and until your child graduates or matriculates to the next school level without further paperwork.

#### Out of-District Students Who Wish to Attend CVUSD Schools for the First Time in 2012-13:

Pursuant to the afore-mentioned Ed Code and County MOU, out-of-district students who wish to attend a CVUSD school for the first time in 2012-13 must obtain an interdistrict attendance permit "release" from the school district of attendance, using the County form developed for that purpose. We are requesting that families requesting a release fax or pdf a copy of their interdistrict permit form to the attention of the CVUSD school you wish to attend so we can be aware of your desire to attend one of our schools. We also welcome you to contact the school by phone or e-mail to make us aware of your desire to attend. If your permit is granted by your resident school district, you must bring it to CVUSD for our approval and to enroll your child. However, if your release is rejected by your resident school district, we want you to be aware that you can appeal that decision to the Ventura County Board of Education. You can receive information on the appeal process from the Ventura County Office of Education, and on their website at [vcoe.org](http://vcoe.org). The CVUSD school that you wish to attend can also provide you with assistance.

We have served hundreds and hundreds of out-of-district students for decades, and we value the contributions of these students and their families to our schools. We have the room, the quality programs, and the will to continue to serve you. To that end, we wanted to provide you with the best possible information on this subject.

Sincerely,



Jeffrey L. Baarstad, Ph.D.  
Superintendent