Sequoia Middle School

2011-2012

"Model the Way"

STANDARDS OF STUDENT BEHAVIOR

High standards for academic and social performance are expected and maintained by administrators, counselors, teachers, staff, parents and students at Sequoia Middle School. Students are responsible for complying with the standards of behavior described in this section. These policies are in effect while on school property, to and from school, and during all school functions.

1. Students are expected to behave in the classroom, on the school grounds, on the school buses, and on the way to and from school.
2. Students are expected to attend all classes. Students who are truant (absent without an excuse) are breaking the law (Education Code, Section 48267). (See office procedures for more detailed information.) All students who are truant receive a Saturday School and their parents are contacted. Repeated truancy will result in referral to the School Attendance Review Board (S.A.R.B.).
3. Students are to report to class on time. Students who are repeatedly tardy will be disciplined.
4. Students are expected to refrain from defacing, damaging, destroying, or littering school/district property or the property of others. Individuals will be financially responsible for any costs that result from their failure to comply with this guideline.

DISCIPLINE INFRACTIONS

Students are expected to know that the following infractions may result in **suspension or expulsion** from school. (It is stressed that these rules apply to and from school as well as during school.) Depending on the severity of the infraction, the police may be called and arrests made.

a. Fighting - caused, attempted to cause, or threatened to cause physical injury to another person. Most fights are mutual and usually result in the suspension of both students involved. ("Play" fighting is not tolerated as it often leads to a real fight.)
b. Dangerous Object - possessed, sold, or otherwise furnished any firearm, knife, explosive, or other dangerous object. The school may consider items such as look-alike weapons or facsimile bombs as examples of dangerous objects.
c. Alcohol and/or Drugs - unlawfully possessed, used, sold, or otherwise furnished, or been under the influence of any controlled substance, an alcoholic beverage, or an intoxicant of any kind.
d. Alcohol and/or Drugs - unlawfully offered, arranged, or negotiated to sell any controlled substance, an alcoholic beverage, or an intoxicant of any kind, and then either sold, delivered, or otherwise furnished to any person another liquid, substance, or material and represented the liquid, substance, or material as a controlled substance, alcoholic beverage, or intoxicant.
e. Robbing/Extorting - committed or attempted to commit robbery or extortion.
f. Damaging - caused or attempted to cause damage to school property or private property (including tagging and graffiti). Students/Parents will be charged for clean-up and/or repainting.
g. Theft- stolen or attempted to steal school property or private property.
h. Smoking - possession of or using tobacco.
i. Profanity - committed an obscene act or engaged in habitual profanity or vulgarity.
j. Drug Paraphernalia - had unlawful possession of, or unlawfully offered, arranged, or negotiated to sell any drug paraphernalia.
k. Defiance - disrupted school activities or otherwise willfully defied the valid authority of supervisors, teachers, administrators, school officials, or other school personnel engaged in the performance of their duties.
l. Stolen Property - knowingly received stolen school property or private property.
m. Replication / Imitation firearm- possessed an imitation firearm that is as substantially similar in physical properties to an existing firearm as to lead a reasonable person to conclude it is a firearm.
n. Sexual assault/ battery- committed or attempted to commit sexual assault or battery.
o. Intimidation of a witness- harassing, threatening, or intimidating a pupil who is a witness or victim for the purpose of either preventing or retaliating against that student.

p. Sexual Harassment- committed harassment sufficiently severe or pervasive to have a negative impact on the victim's academic performance or to create an intimidating, hostile, or offensive educational environment.
q. Hate Violence - caused, attempted to cause, threatened to cause, or participated in an act of hate violence as defined in subdivision (e) of Section 33032.5.
r. Harassment - Intentionally engaged in harassment, threats, or intimidation, directed against a pupil or group of pupils, that is sufficiently severe or pervasive to have the actual and reasonably expected affect of materially disrupting classwork, creating substantial disorder, and invading the rights of that pupil or group of pupils by creating an intimidating or hostile educational environment.
s. Terrorist threats- made terrorist threats against school officials or school property, or both.
t. Electronic Signaling Devices – possession or use of an electronic signaling device (pagers, cell phones, two-way radios).

In all cases of suspension, the student's parents are notified and a parent/student conference is usually requested.

CONSEQUENCES

Consequences, as described in the Conejo Valley Unified School District's Discipline Policy and Procedures handbook, will apply and guide the actions of the school administration.

- TRASH PICK-UP-Trash Pick-up may be assigned during lunch beginning at 12:30 for minor infractions. Not served pick-ups will result in increased pick-ups, detentions, Saturday Work Study assignments, and/or suspensions.
- LUNCH DETENTIONS- Lunch detentions require students to remain in classrooms for part of lunch period. Not served detentions will result in increased detentions, Saturday Work Study assignments, and/or suspensions.
- SATURDAY WORK STUDY PROGRAM-Saturday Work Study Program (SWSP) provides a positive alternative to the suspension of students who habitually violate school rules. SWSP is a discipline option in which students participate in a work/study program on Saturday mornings under the supervision of certificated staff member. Students will combine a study period with campus beautification. Not served Saturday Schools will result in suspensions.
  **** For each student assigned Saturday School, the operational procedures and policies will be provided.****
- IN-HOUSE / ON-CAMPUS SUSPENSION-
  Students are to report to school and are placed in a designated location with their school work.
- OFF-CAMPUS SUSPENSION-
  Students are to remain in the care of their guardians/parents and refrain from attending school.

DRESS CODE

- No clothes or jewelry that creates a disturbance are permitted
- No body piercing, with the exception of ears. No hoop earrings larger than 50 cent coin will be allowed due to safety concerns.
- No bare midriffs. Fronts, backs and sides must be covered.
- No strapless or off-the-shoulder tops unless covered by high cut tank tops. No spaghetti strap shirts. Any exposed straps must be at least 1 inch wide.
- No deep cut tank tops are allowed for boys or girls.
- No clothes may be worn that look like underwear. Under garments may not be showing. No swimwear. No pajamas.
- No clothing that depicts; foul language, inappropriate pictures, advertisements for alcohol, cigarettes, or other illegal substances, breaking the law, or violence.
- ONLY Sequoia Middle School issued baseball caps may be worn for sun protection only with the bill facing forward. Hats may not be worn in class. Solid navy blue or black hats are permissible.
- Pants must fit appropriately and are to be pulled up to the waist and fastened so they remain in that position. The pant leg width may not exceed 11 inches.
- No gang related apparel may be worn as identified by the Ventura County Sheriff's Department.

- No wallet chains or pocket chains
- No bare feet. No bedroom slippers. Shoes must be worn at all times.
- No unnatural hair coloring.
- No coats, jackets, or sweatshirts may be worn during the school day for the purpose of covering up inappropriate clothing.
- Skirt and/or dress length that is SHORTER than 5' above the knee (as measured at the back of the knee/leg) must be worn with shorts underneath. Skorts are acceptable.
- Headbands, stocking caps, beanies and hairnets are not allowed.
- Short lengths that are SHORTER than 5-inches in-seam are not permissible.

Approved by School Site Council 5-21-2008

Students violating the dress code will be asked to change their clothing for the remainder of the day. Additionally, the following action(s) will be taken:

1st violation:	Conference/Review of Policy
2nd violation:	Detention
3rd violation:	Saturday School/Parent Contact
4th violation:	Suspension

S.U.R.E. Rules

1. Enter quietly, take a seat, and begin reading.
2. There will be NO interruptions during S.U.R.E.
3. Bring a suitable book to last the entire period.
4. No textbooks, magazines, comic books, or newspapers are allowed.
5. Read until your teacher dismisses you.