

# Lang Ranch Elementary Enrollment Frequently Asked Questions



## ***How do I enroll my child at Lang Ranch Elementary?***

- First, we need to determine if you live in the Lang Ranch attendance area. You can call any school or the District Office to find out what your school of residence is or check on the District website at [www.conejo.k12.ca.us](http://www.conejo.k12.ca.us).

## ***When can I enroll my child for Fall, 2012?***

- Starting **Monday, January 30**, you may pick up a registration packet which must be returned to the school office beginning **Monday, February 6**. We register all grade levels on that date. **To pick up a registration packet, you must bring your valid Driver's License or ID Card AND two (2) proofs of residency (see residency requirements below). We are also requesting that you bring your child's proof of birth and immunization record. PACKETS WILL NOT BE ACCEPTED WITHOUT ALL OF THE ITEMS LISTED BELOW.** If you choose to register on February 6, please allow at least 30-60 minutes to complete the process. Due to space and large numbers, we strongly suggest that you do not bring children with you. The office is open from 7:30 a.m. to 4:00 p.m.

## ***What do I need to bring to enroll my child?***

1. **Proof of birth:** A certified/original copy of one (1) of the following:
  - a. birth certificate
  - b. baptismal record
  - c. passport
  - Hospital certificates are NOT acceptable.

For **2012-13**, a child must be five years old on or before **November 1, 2012**, to start K  
For **2013-14**, a child must be five years old on or before **October 1, 2013**, to start K  
For **2014-15**, a child must be five years old on or before **September 1, 2014**, to start K  
For 2012-2013, a child must be six years old on or before November 1, 2012, to start 1<sup>st</sup> grade
2. **Proof of identity:**
  - A valid Driver's License or ID card
3. **Proof of residency:**
  - Two (2) DIFFERENT CURRENT utility bills (gas, water, trash or electric only)
  - Please contact the office for information regarding escrow papers or rental agreements.
4. **Immunization requirements: (IF IMMUNIZATIONS HAVE NOT BEEN COMPLETED BY THE TIME YOU REGISTER, YOU MUST PROVIDE AN APPOINTMENT CARD WITH THE DATE IMMUNIZATIONS WILL BE COMPLETED.)**
  - Polio (OPV or IPV): 4 doses. 3 doses meet requirement if at least 1 was given on or after 4<sup>th</sup> birthday for ages 4-6 or on or after 2<sup>nd</sup> birthday for ages 7-17.
  - DPT/DtaP/DT/Td: 5 doses. 4 doses meet requirement if at least 1 dose given on or after 4<sup>th</sup> birthday for ages 4-6 years. 3 doses meet requirement for ages 7-17 years if at least 1 dose was given on or after 2<sup>nd</sup> birthday.
  - Measles, Mumps, Rubella: 2 doses on or after 1<sup>st</sup> birthday. The 2<sup>nd</sup> dose may be any measles-containing vaccine.
  - Hepatitis B: 3 doses. 2 doses meet requirement if the doctor indicates the 2-dose formulation was used and both doses were given at age 11-15 years. (Children who have received at least one dose of Hepatitis B vaccine may enter kindergarten on the condition that they receive the remaining doses within appropriate time intervals.)
  - Varicella: 1 dose or health care provider-documented varicella disease or immunity.

## ***What if I live outside the Lang Ranch attendance area?***

- You may submit a School Choice application asking that your child be allowed to attend Lang Ranch Elementary (only the district, and not an individual principal, has the authority to grant approval). The forms are available at all schools, at the District Office, and on the District website ([www.conejousd.org](http://www.conejousd.org)) beginning on **(OVER)**

February 1. The completed form must be turned in directly to the District Office by March 1 at 5:00 p.m. School choice is based on a lottery system. If you live outside the District, you will need to submit an Interdistrict Transfer Application to your district of residence. If you have any questions, please contact Pupil Services at (805) 497-9511, ext. 296.

### ***What if I have lost the proof of birth or immunization record?***

- If you cannot locate your child's original birth certificate or a passport, contact the county where your child was born, and they can issue you an "original copy."

### ***What are the classroom hours?***

- Kindergarten is 8:25-1:30
- Grades 1-5 are 8:25-2:35

### ***When will I know what class my child is in?***

- Kindergarten students will be notified on or before **Wednesday, August 22**, by mail (approximately one week prior to the start of school). Class assignments for grades 1 through 5 will be posted outside by the covered lunch tables on **Tuesday, August 28**, at 4:00 p.m.

### ***When is the first day of school?***

- The first day of school is **Wednesday, August 29**.

### ***When is new student orientation?***

- **Monday, August 27, at 2:30 p.m.** is kindergarten "Meet The Teacher Day" in the kindergarten classrooms
- **Monday, August 27, at 3:30 p.m.** is **Grades 1-5** new student orientation in the cafeteria
- **Monday, August 27, at 6:00 p.m.** is kindergarten Back-to-School/Orientation night in the cafeteria (parents only please)
- **Monday, August 27, at 7:00 p.m.** all 1st grade parents are invited to an information night in the cafeteria

### ***Does Lang Ranch offer childcare?***

- We have an on-site, district-run childcare facility. There will be an information sheet in your enrollment packet. You must be enrolled at Lang Ranch to enroll in our site childcare program. We will stamp your childcare registration form after you enroll at Lang Ranch. You must take the form to the Child Care University Center, 2801 Atlas Avenue, Thousand Oaks. Registration will not occur at Lang Ranch Elementary. ***Childcare will be first-come, first-served for new applicants. It will NOT be based upon a lottery. This change was made effective January 25, 2012.*** For further information, please call the District childcare personnel at 492-3567.

### ***Where can I learn more about Lang Ranch Elementary?***

- Please visit our website at [www.langranchelementary.com](http://www.langranchelementary.com). ***Since, there will not be a mailing with the beginning-of-the year important information, please visit our website prior to the start of school to obtain this important information.***

Thank you for your interest in Lang Ranch Elementary. Please let us know if we can answer any other questions for you! Our telephone number is 241-4417.

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